City of Roosevelt

Job Description

Title:	Volunteer Fire Fighter	**Code:**	**210**
Division:	Operations	**Effective Date:**	112016
Department:	Volunteer Fire	**Last Revised:**	

GENERAL PURPOSE

Performs a variety of **working level** firefighting and emergency response duties related to protecting life and property of city residents.

SUPERVISION RECEIVED

Works under the close supervision of the Volunteer Fire Chief or Incident Command Officer (ICO).

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Fire Fighter: Receives classroom and field training in a wide range of fire prevention and suppression techniques, principles, and procedures; receives specialized training in salvage and rescue operations, emergency medical aid, civil defense, disaster, drowning, and other related emergency situations.

Responds to fire alarm signals; performs as member of fire fighting team; responds to emergency calls by riding fire truck to scene of fire; lays and connects water hose, hooks up pump, holds nozzle and directs water stream; raises and climbs ladders and utilizes other specialized equipment; rescues occupants from fire danger, renders emergency medical aid, removes bodies and performs salvage operations.

Receives instruction on policies and procedures to conduct fire prevention inspections on various types of facilities; conducts inspections and advises resident or owner of necessary action to conform to standards.

Prepares and submits a variety of reports related to inspection activity; performs general maintenance necessary to upkeep department building and equipment; sweeps and cleans station floors and rooms, washes walls, floors, and windows.

Performs various maintenance tasks; i.e., paints, services equipment, cleans, polishes, tests, and repairs fire fighting apparatus; services, maintains, and repairs fire trucks.

Attends public gatherings to insure observance of fire safety requirements, standards, and regulations; conducts tours for community groups.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

   A. Graduation from a standard senior high school or equivalent;

   OR

   B. Sufficient education and experience to demonstrate an aptitude or ability to perform all essential functions of the Volunteer Firefighter.

2. Required Knowledge, Skills, and Abilities:

Some knowledge of department SOP's and various safety standards as outlined in NFA, OSHA, NFPA, and NIOSH regulations and State of Utah; firefighting methods, techniques, and procedures; firefighting equipment types and varieties and their most appropriate and effective use; equipment maintenance and care; state and city codes, laws, and regulations, and ordinances related to fire prevention; fire vehicle equipment; emergency medical techniques and procedures and first-aid; interpersonal communication skills.

Some demonstrable skill in the operation of Water Truck, Aerial Truck, pumping equipment, etc.

Ability to follow detailed verbal or written work instructions; work in dangerous emergency situations; perform strenuous physical labor; communicate effectively, verbally and in writing; assimilate modern fire prevention and firefighting skills; perform under extreme weather conditions; work on call and on shift work; develop effective working relationships with supervisors, fellow employees, and the public.

3. Special Qualifications:

Must become a state certified Fire Fighter I within two (2) years of membership. Must complete FEMA/NIMS courses 100, 200, & 700. Must complete NWCG Wild land Firefighter Type 2 Certification and perform annual pack test.

4. According to Fire Department by laws, you must live within Roosevelt City Limits

5. Work Environment:

Functions of the position periodically performed in an uncontrolled, hazardous environment, subject to all seasonal and weather extremes. Emergency response travel expected in normal course of performing duties. Many functions of the work pose high degree of hazard uncertainty. Physical readiness and conditioning may be a condition of job retention. Various levels of mental application required, i.e., memory for details, emotional stability, discriminating thinking. Continuous use of motor skills.

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Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____have reviewed the above job description. Date: _____

(Employee)